



ATLANTA METROPOLITAN STATE COLLEGE
1630 Metropolitan Parkway, SW Atlanta, GA 30310

Office of Human Resources

Telephone (404) 756-4047
Facsimile (404) 756-4777

TO: Marcus Hill, 1007721
FROM: Nick Henry, Interim VP for Fiscal Affairs
DATE: August 12, 2022
SUBJECT: Employment separation – Resignation in lieu of termination

This letter confirms your decision to resign from Atlanta Metropolitan State College as the Interim Chief of Police effective on August 11, 2022. Atlanta Metropolitan State College will accept your resignation, however please note your resignation will be recorded in your personnel file as resignation in lieu of termination. Additionally, your post-employment file will be submitted to USG for review and a decision of future employment within the USG will be determined, you should expect to receive notification once a decision is rendered.

You will receive additional information mailed to your home address.

To avoid delay in receiving your final pay check, you must immediately return all AMSC issued equipment, AMSC property, and clear up any outstanding balances. If you need to return to the office please contact me or the office of Human Resources to make an appointment.

Feel free to contact me with any questions at nhenry@atlm.edu.

Sincerely,

Nick Henry, VP, Fiscal Affairs

Atlanta Metropolitan State College
Office of Human Resources